2/7

* Got content for the 2 weeks before Zach returns.
* First week would be 21st but there are some time conflicts.
* Looking at the week of March 7th
* Jeff = Feb 27th + March 1st, incognito. Titus can cover after.
* Robert has class Tuesday - Thursday 4-6.
* Start with Zach and then plan with Titus + Jeff to coordinate loops & whatever.
* April 10th - 14th = Spring Break

2/6

* Meet with Rav from the Urban League
* Teaching February to March
* Background of public projects & partnerships
* **Class starting next Tuesday - Valentines.**

2/1

* Have a lecture
* Break down how the time will be spent
* Two classes
* Dates?
* Frequency of lessons?
* Send an email asking for these templates
* Examples of ways to teach the class on Monday

1/24

Have the classes on the week of the 13th

Marketing & Business - how students will be marketing their skills for.

* Looking for business acumen in portraying services
* Business etiquette
* When you’re meeting with clients, how should you present yourself?
* Have a checklist for the students to know what they need to succeed after the lesson
* Business approach to communicating with other businesses

Marketing 101

* Brand
* Images
* Proof of concept
* Two-hour classes on Marketing/Business approach

When are the classes?

Sketch a document for the classes, activities, and timelines. Like a syllabus but for two classes.

Action items

* Ask Kyle for the dates (school: Garfield)
* Meet next time?
* Figure out the content